



City of Rockville

MEMORANDUM

January 26, 2007

TO: Scott Ullery, City Manager

FROM: Lise Soukup, P.E., Civil Engineer II

VIA: Craig L. Simoneau, P.E., Director of Public Works
Susan Straus, P.E., Chief Engineer/Environment

SUBJECT: College Gardens Park/Pond Stormwater Management Final Design Award -
Notice to Mayor and Council

At the December 18, 2006, meeting, the Mayor and Council directed staff to proceed with final engineering design for the proposed College Gardens Park Stormwater Management (SWM) pond retrofit and associated park improvements. Staff and the Mayor and Council agreed that it was beneficial to continue with the same consultants who performed the College Gardens Park/Pond concept design work in 2006. The engineer, Charles P. Johnson and Associates, and park architect, Slater Associates, were hired through the City's Requirements Contract for Architectural and Engineering Services. In the final design phase, Slater Associates will act as a sub-consultant to Charles P. Johnson and Associates to consolidate plan preparation. Final design will include plans, specifications, cost estimates, and all necessary permits for construction.

The total Not-To-Exceed (NTE) contract amount is \$182,055 for the final design work, which includes contingent items for extra public meetings as necessary. Staff proposes to award the initial contract in January to Charles P. Johnson and Associates in the amount of \$137,980. This amount will be funded from the SWM Fund. An additional \$44,075 will be awarded through this contract in February to Charles P. Johnson and Associates to cover the final park design and architectural costs from Slater Associates. Staff allocated this amount to cover the share of the park improvements not related to SWM, so it will be paid from the Capital Projects Fund rather than the SWM Fund. The Department of Recreation and Parks is seeking this funding through the mid-year appropriations, so it will not be available for award until late February.

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In accordance with the Mayor and Council's direction, the Mayor and Council shall be notified of awards exceeding \$100,000 under Requirements Contract #50-03. Please inform the Mayor and Council of this award.

Cc: Burt Hall, Director of Recreation and Parks
Eileen Morris, Purchasing Officer
Susan Fournier, DPW Senior Administrator
Mike Critzer, Parks Services Manager
Day File